

Enter: <https://grangeprimaryharrow.schoolcloud.co.uk/>

Dear Parents/Carers,

Please read and follow the information below in order to book your **Face-to-Face** Parents' Evening appointment with your child's class teacher on either **Monday 7th or Wednesday 9th November**. Please use the website link (above) and enter yours and your child's details in the boxes to log in. All appointments this term will be **Face-to-Face** in the school halls. EYFS parent meetings will be in the EYFS classrooms.

If you have any questions or you are unable to login, then please call the office for support. The details you enter must be the same as we have on record. If you have any questions about booking times, please speak to or email your child's class teacher.

Grange Primary School

SchoolCloud

Welcome to the Grange Primary School booking system. Bookings can be amended via a link from the email confirmation – please ensure your email address is correct and is the same as the school has on record.

Your details

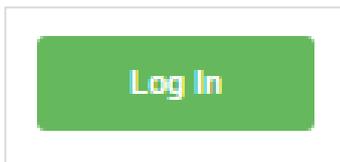
Title	First Name	Surname
Email	Confirm Email	

Student's details

First Name	Surname	Date of Birth (DD.MM.YYYY)
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Step 1: Login

Fill out your details and your child's details on the login page then click the **Log In** button. Please make sure these are the same as we have on our records.



Grange Primary School - Parents' Evening Booking Page - Monday 7th November

Please use the booking system below to book your FACE-TO-FACE parent meeting with your child's class teacher. You will be able to book a 10-minute slot to meet your teacher in the school hall. You will receive an email confirmation with your appointment date and time.

Click a date to continue

Monday, 7th November
Open for bookings

[I'm unable to attend](#)

Grange Primary School - Parents' Evening Booking Page - Wednesday 9th November

Please use the booking system below to book your FACE-TO-FACE parent meeting with your child's class teacher. You will be able to book a 10-minute slot to meet your teacher in the school hall. You will receive an email confirmation with your appointment date and time.

Click a date to continue

Wednesday, 9th November
Open for bookings

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

If you are unable to make all of the dates listed, Please click ***I'm unable to attend***.

Choose Booking Method

Date & Type of Booking

Monday, 7th November

Select how you'd like to book your appointments, then click Next.

- Automatic**
Automatically book the best possible times based on your availability
- Manual**
Choose the time you would like to see each teacher

Next

Step 3: Select Booking Mode

To pick a time slot with your child(s) class teacher, click ***Manual***. Then press ***Next***.

Choose Teachers

Select the teachers you wish to see, then click below to continue.



Continue to Book Appointments

Step 4: Choose Teacher

Select your child's class teacher/s. A green tick indicates they are selected. To de-select, click on their name again.

If you have more than one child at Grange, all of their teachers will appear. Please select all of the teachers to book appointments with. It will make booking your time slots easier (see Step 5).

Step 5: Book Appointments

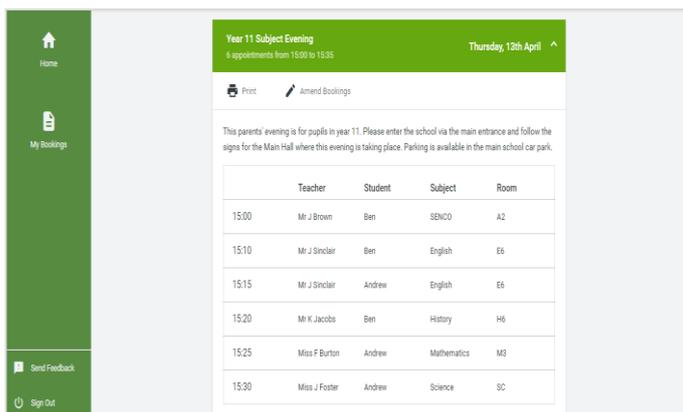
Click any of the green cells to make an appointment. Blue cells signal where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking **Delete**. Then choose an alternate time. If you only have one child at Grange, you will only see one column.

	Mrs Merchant Class MALALA Amy	Mrs Bequm Class BECKHAM Mohammed	Miss Stewart Class HOLMES Nisha
16:30		✓	
16:40			
16:50	+		+
17:00			+

You can leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you are finished booking your appointment(s), at the top of the page in the alert box, press [click here](#) to finish the booking process.



Teacher	Student	Subject	Room
15:00	Mr J Brown	Ben	SENCO A2
15:10	Mr J Sinclair	Ben	English E5
15:15	Mr J Sinclair	Andrew	English E5
15:20	Mr K Jacobs	Ben	History H6
15:25	Miss F Burton	Andrew	Mathematics M3
15:30	Miss J Foster	Andrew	Science SC

Step 6: Finished

All your bookings now appear on the [My Bookings](#) page. **An email confirmation will be sent** to your email address. Click [Subscribe to Calendar](#) to add these and any future bookings to your calendar.

To change your appointments, click on [Amend Bookings](#).

All appointments will be face-to-face this year. Years 1, 2 and 3 will be in the KS1 hall. Years 4, 5 and 6 will be in the KS2 hall. Nursery and Reception will be held in the EYFS classes.

Confirmation of your appointment(s) will be sent to the email address you provide.

Access to the school will be via the playground on Furness Road only